



Application for Third Party Service Provider

An authorized third party is defined as: “a company, who has duly completed the Canadian Grain Commission application process through provision of the requested information therein, and as such, is recognized on the Canadian Grain Commission website as an authorized third party service provider”.

Pursuant to sections 69 and 70 of the Canada Grain Act, the responsibility of a Canadian Grain Commission-authorized third party service provider is as follows:

- If the person who caused the grain to be delivered so requests, the authorized third party chosen by the terminal elevator shall sample, inspect and/or weigh the grain received, in a manner authorized by the Canadian Grain Commission.
- If the operator of the licensed terminal elevator destined to receive grain from a licensed terminal elevator so requests, the authorized third party chosen by the discharging terminal elevator shall sample, inspect and/or weigh the grain discharged, in a manner authorized by the Canadian Grain Commission.

Application Process

To become a Canadian Grain Commission-authorized third party service provider, the company shall complete and submit an application to the Office of the Director of Industry Services at:

Canadian Grain Commission

800-303 Main Street
Winnipeg MB R3C 3G8 Canada
Telephone: 204-983-1549
Fax: 204-983-7550

The application package must be received at least one month prior to August 1st of the current crop year and be updated on an annual basis or at any point in time when there is a change in information.

The following information must be included:

- company name
- Canadian corporate address and addresses of all Canadian office locations
- contact information
- names of staff deemed qualified by the third party service provider herein to sample, grade and/or weigh grain in a manner authorized by the Canadian Grain Commission

Payment by cheque or credit card must be included for the authorized service provider application fee.

Upon receipt of the application package, the Canadian Grain Commission will review the information provided and, prior to granting authorization, meet with the applicant seeking third party authorization. The Canadian Grain Commission review will include, but is not limited to, a request for supporting documentation with respect to information contained within the application (e.g. prior training and work history). In addition, the Canadian Grain Commission will meet with third party service provider applicants as necessary.

A list of successful applicants that have been authorized by the Canadian Grain Commission as third party service providers will be posted on the Canadian Grain Commission website.

Application for Third Party Service Provider

Company name _____
Corporate address _____

Contact name _____
Title _____
Telephone number _____ Fax number _____
E-mail address _____

Additional office locations and complete addresses

Provide a list of staff deemed qualified by your company to inspect, weigh or sample grain in a manner authorized by the Canadian Grain Commission.

Employee Name: _____ Qualified to Inspect Weigh Sample
Employee Name: _____ Qualified to Inspect Weigh Sample
Employee Name: _____ Qualified to Inspect Weigh Sample
Employee Name: _____ Qualified to Inspect Weigh Sample
Employee Name: _____ Qualified to Inspect Weigh Sample
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Employee Name: _____ Qualified to Inspect Weigh Sample

Employee Name: _____	Qualified to Inspect <input type="checkbox"/>	Weigh <input type="checkbox"/>	Sample <input type="checkbox"/>
Employee Name: _____	Qualified to Inspect <input type="checkbox"/>	Weigh <input type="checkbox"/>	Sample <input type="checkbox"/>
Employee Name: _____	Qualified to Inspect <input type="checkbox"/>	Weigh <input type="checkbox"/>	Sample <input type="checkbox"/>
Employee Name: _____	Qualified to Inspect <input type="checkbox"/>	Weigh <input type="checkbox"/>	Sample <input type="checkbox"/>

Applicant's Signature

Date

Method of payment:	
<input type="checkbox"/> Cash (in person payment only)	<input type="checkbox"/> Personal cheque (payable to the Receiver General for Canada)
<input type="checkbox"/> Credit card	
You may pay by American Express, MasterCard or Visa. Credit card payments can be made over the phone. Do not send credit card information by email or fax. Once a credit card payment is processed, the Canadian Grain Commission destroys all credit card information.	

Cheques should be made payable to the Receiver General for Canada and mailed with this form.

Complete and return to: Director of Industry Services
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